

## Grantown Grammar School

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Mrs Claire McGonigal, Headteacher



THE HIGHLAND COUNCIL  
COMHAIRLE NA GÀIDHEALTACHD

15 January 2019

Dear Parent/Guardian

### **S2 Parents' Evening, Tuesday 22 January 2019**

The S2 Parents' Evening will be held on Tuesday 22 January 2019 from 6.00pm to 8.00pm.

An appointment sheet for the Parents' Evening is enclosed. Please can you indicate on the sheet the teachers you would like to see and sign it. Pupils can then start to make appointments directly with teachers. Please can you also bring the appointment sheet with you on the evening, it is the only copy of your appointments.

Appointments are of five minute duration. A five minute gap has been built into your child's appointment sheet to allow for 'travelling time'. Please note that although your child's appointment sheet has these gaps, the teachers' sheets do not. Half of the year group will have been issued with 'even' times and the other half with 'odd' times. A bell will ring every five minutes to facilitate the smooth running of appointments.

Guidance Teachers and members of the Senior Management Team will be available on the evening.

I look forward to seeing you on Tuesday 22 January.

Yours faithfully

Mrs Claire McGonigal  
Headteacher