

Grantown Grammar School

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Mrs Claire McGonigal, Headteacher



THE HIGHLAND COUNCIL
COMHAIRLE NA GAIDHEALTACHD

6 December 2018

Dear Parents/Guardians

Adverse Weather Arrangements

We have reached the time of year where planning for adverse weather is necessary. The purpose of this correspondence is to provide information to all parents about the procedures to be followed in the event of a school closure due to adverse weather. Please keep the Guidelines for Parents in a safe place and give the "Instructions to Pupils" to your child after discussion.

In the event of a school closure the GGS phone message, website and facebook page will be updated – details below.

Each child should have a name of a parent/relative/friend in your child's home locality who could care for them in the event of an early closure and pupils who travel by school transport **also** require to have a name and address of a host family in Grantown where they could go in the event of school transport not running.

Parents were asked to supply this information on the Annual Update Check form, issued at the start of term and which updates the records we hold. If there is any change of contact details since then, please inform the school office.

If you have any queries or wish to discuss any issue please contact me.

Yours faithfully

Mrs C McGonigal
Headteacher

To enquire about school closures in times of adverse weather:

- **TELEPHONE MESSAGING SERVICE**
Highland Council number: **0800 564 2272**
Enter the school's own pin number when prompted: **04 2150**
When offered the main menu choose option 1
- **WEBSITE**
www.ggschool.com
- **FACEBOOK**
www.facebook.com/grantowngrammar/