

## Grantown Grammar School

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THE HIGHLAND COUNCIL  
COMHAIRLE NA GÀIDHEALTACHD

Mrs Claire McGonigal, Headteacher

28 November 2018

Dear Parents/Guardians

### **S1 Parents' Evening, Wednesday 5 December 2018**

The S1 Parents' Evening will be held on Wednesday 5 December 2018 from 6pm to 8pm.

Pupils have been given their appointment sheet. Please can you indicate on the sheet the teachers you would like to see and sign it before the pupils start to make appointments. Please can you also bring the appointment sheet with you on the evening, it is the only copy of your appointments.

Appointments are of five minute duration. A five minute gap has been built into your child's appointment sheet to allow for 'travelling time'. Please note that although your child's appointment sheet has these gaps, the teachers' sheets do not. Half of the year group will have been issued with 'even' times and the other half with 'odd' times. A bell will ring every five minutes to facilitate the smooth running of appointments.

Guidance Teachers and members of the Senior Management Team will be available on the evening.

I look forward to seeing you on Wednesday 5 December.

Yours faithfully

Claire McGonigal  
Headteacher