

## Grantown Grammar School

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THE HIGHLAND COUNCIL  
COMHAIRLE NA GAIDHEALTACHD

Mrs Claire McGonigal, Headteacher

26 November 2018

Dear Parent/Guardian

### Chromebook - one to one device rollout

We are excited that the Chromebooks have arrived and will be distributed to pupils on Friday 30 November. Each pupil will get their own device that they will be responsible for and can take home.

### What is a Chromebook?

A Chromebook is a laptop computer, running Google Chrome as its operating system. The device is used primarily while connected to the Internet, with most applications and data residing in "the cloud". Chromebooks differ from a normal laptop in that a robust 'device management system' allows for strict monitoring of use, internet filtering and other vital e-Safety restrictions whilst in school.

### Why are we introducing the Chromebook for Learning scheme?

The use of chromebooks will not replace, but supplement our existing learning strategies. Importantly chromebooks give students seamless access to Google Apps for Education, (G-Suite) which are being used increasingly across the school to enhance the learning experience. 'Google Classroom' in particular is an extremely powerful application, which offers collaborative and interactive educational activities, effective online feedback and improved communication between teacher, student and parent.

In line with most workplaces, technology will increasingly be an integral part of your child's education and pupils will need to have the appropriate technology at school to support his/her learning. This is why we will not be allowing pupils to opt out of receiving a Chromebook. Every student will have been provided with the tools necessary to support the integration of technology into the learning process at Grantown Grammar School. In addition, having access to these devices has the potential to significantly impact the learning that can and will occur outside of our normal 8.55 a.m. to 4 p.m. school day.

In preparation for the Chromebook distribution we have made several informational documents available for you on the school website. Some of these documents will be provided to your child in hard copy on the day of the distribution. The following are some of the documents that are shared on the webpage:

- Chromebook Classroom Rules
- Chromebook Replacement Device Policy
- Parent/Carer Advice
- Pupil guide
- Highland Council - ICT Acceptable Use policy

Please read the replacement policy carefully - As is the case with usage of any school equipment such as textbooks, music instruments, technology, you are responsible for any cost associated with the damage and/or loss of the device **if this is found to be intentional**. Pupils will have the opportunity to purchase covers for their chromebooks from school for £10. We strongly recommend that they take advantage of this offer. We will notify pupils when these are available.

**In order for your child to be issued with their device the GGS Chromebook Agreement has to be signed and returned by Thursday 29 November. We also require the return of your child's Sponsor Form from the Sponsored Spooky Sprint. If you do not intend to return the sponsor form, please add a note on the back of the Agreement.**

We will be holding a Digital E-safety and Information evening for parents within the Associated Schools Group, on Wednesday 16 January, however, members of the ICT working group will be available at the S1 Parents Evening on Wednesday 5 December if you have any questions. You can also contact the school by using the email address: [grantown.grammar@highland.gov.uk](mailto:grantown.grammar@highland.gov.uk)

Thank you in advance for your support of this significant learning initiative.

Yours faithfully

Tom Magowan  
Depute Headteacher